



UT Administration of
Dadra & Nagar Haveli and Daman & Diu
Office of Mission Director
National Rural Livelihood Mission
Dadra & Nagar Haveli, Silvassa



No: DP/NRLM-DNH/CC-RECRUITMENT/2025-26/004

Date: 06/06/2025

ADVERTISEMENT

The Office of Mission Director, NRLM, UT Administration of Dadra Nagar Haveli invites applications in the prescribed format (Annexure - A) from eligible candidates for below below-mentioned Posts to be filled purely on a short-term contract basis under the National Rural Livelihoods Mission. The application should reach the above-mentioned Office on or before 04:00 PM, 26/06/2025.

Sr. No	Name of Post	No of vacancy	Eligibility & Job Description	Salary
1	Cluster Coordinator	4	<p>Eligibility:</p> <ol style="list-style-type: none">1. Any Graduation (preference in Social Science, Development Studies)2. 2+ years of experience within the community.3. Well-versed in the local language. <p>Job Description:</p> <ol style="list-style-type: none">1. Formation of SHG, VO and CLF.2. Community Mobilization.3. Capacity Building of SHGs.4. Monitoring of SHG activities.5. Coordination with DMMU for planning activities in the cluster.6. Ensure maintenance of SHG Books, Records and Data, Bank-related work of SHGs.7. Any other work as assigned by the reporting authority.	Rs. 20,000/- TA/DA as per the NRLM HR Manual & guidelines

Eligible and desirous candidates may submit their applications to the department with one set of attested photocopies of educational qualification and experience in the Office of Dispatch Section, Development and Planning Office, District Panchayat, Silvassa, Dadra and Nagar Haveli- 396230.

Note:

1. Only shortlisted candidates shall be called for an interview.
2. No TA/DA will be paid to the candidates for attending the interview.
3. Applications will be summarily rejected if found deviant from the prescribed format and required criteria without assigning any reason.
4. Mission Director (NRLM)/ CEO (DP) Dadra and Nagar Haveli reserves the right to terminate the selection process without any reason.

Encl: Annexure – A

(Arun Gupta)
Mission Director (NRLM)
Dadra and Nagar Haveli
Silvassa

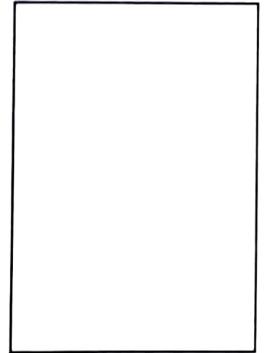
Copy to:

1. On the office notice board.
2. All Gram Panchayats for display on the notice board.
3. The Chief Publicity Officer for wide circulation in Local newspaper.

Annexure – A



APPLICATION FORM
UT Administration of
Dadra & Nagar Haveli and Daman & Diu
Office of the District Panchayat
National Rural Livelihood Mission



Name of Applicant.....

.....

Fathers Name

.....

Address for Communication.....

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.....

.....

Mobile Number:.....Alternate Number:.....

E-mail Address:.....

Date of Birth.....(attested copy valid Proof should be enclosed)

Age (31/05/2025) Years.....Months.....Days.....

Category: ST/SC/OBC/ Others (attested copy of valid proof should be closed)

Domicile of DNH&DD: Yes / No(attested copy of Domicile Certificate issued by
Mamlatdar)

Language Known:.....

Marital Status: Married Unmarried.

Education Qualification:

Academic	Name of School/ College	Board/ University	Stream/ Special subject	Year of Passing	Percentage
Graduation in					
Post Graduation					
Any other please specify					

Work Experience:

Sr. No	Designation	Organization	Duration			Nature of Duties
			From	To	Total Exp	

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Signature applicant

Attested copies of Relevant Certificate / Documents should be attached along with application form.